

## West Shore Golf & Country Club

### April 20, 2020 Board of Directors Meeting

#### Attendance:

- Brad Scott – President
- Mark Enright – Vice President
- Brian Kromrei – Treasurer
- Tom Tanciar – Secretary
- John Gaynier – Director
- Art Wahl – Director
- Lee VanValkenburg – Director
- Jim Houston – General Manager
- Joe Wilson – Golf Operations, Communications, and Membership Director
- Jim Thrall - Controller

Guests: EK Kammeraad

Absent:

Meeting was called to order at 6:03 PM.

Minutes from prior meeting approved.

#### **Committee Reports:**

##### **Finance – Brian Kromrei**

March 2020 came in at a profit of \$4,400. The fiscal year end came in at a profit of \$39,000. This will cover the deficit of \$30,000 for the first three months of 2019. Therefore the club is \$9,000 to the good starting this fiscal year. The rowing club will be billed for the lease in April of \$5,500.

The delinquent list is at \$37,000, letters are being sent out to these people that they cannot use the golf course until they are paid up. The Pro Shop will also get this list to remind these people that they will not be able to use the club until they pay up.

Starting June 1, 2020, people who pay their bill via credit card will receive a credit card processing fee. An e-mail will be sent out to the members to inform them of this change.

### **Grounds and Greens – Lee VanValkenburg**

Due to the state restrictions there is very minimal work going on. Basically, just trying to keep up with cutting the grass.

Jim Houston has started some hiring in preparation of opening soon.

We have not received any sand deliveries yet, Jim Houston to follow up.

We are having some issues with non-members playing, once the weather breaks EK and Joe Wilson will police the course.

### **Pro Shop – John Gaynier**

Still getting some merchandise delivered, but most is being delayed due to COVID-19 restrictions.

### **Tournaments – Lee VanValkenburg**

Joe Wilson has drafted the golf season plan for 2020 with coronavirus restrictions in mind. He did an excellent job putting all of this together, keeping in mind some of the state restrictions that might be in place once the course is open. i.e. social distancing, golf cart usage, sanitizing, etc. Depending on how the state lifts restrictions the pro shop, club house and locker rooms will most likely have some limitations.

All of our league play will not start until June. The tournament schedule has been modified with most tournaments changing dates, including the Invitationals. Once the tournament schedule is finalized, it will be posted on West Shore's web site.

The BOD will hold a special meeting finalizing the 2020 golf plan once the state gives more guidance on any social restrictions.

### **House and Social = Art Wahl**

Due to the state closure of restaurants and bars, there is a possibility that we can get a loan from the state based on the liquor inventory. Jim Houston and Joe Wilson to look into this.

### **Membership – Mark Enright**

We currently have 220 members but are starting to get some applications for new members.

### **Web Site/Social Media – Mark Enright**

Today's BOD meeting is being done via "Zoom." This is a video conference application so the board can practice social distancing.

The on line billing and tee time application is being tested. This will be a great feature for the club. It does require a separate login from the web site. Joe Wilson will look into getting instructions out to the membership on logging in and usage of the application.

#### **House Maintenance – Tom Tanciar**

Work has been stalled on the HVAC system upstairs, but will be completed soon.

Looking at getting some painting done in the dining room this year, more to come.

#### **By-Laws – Tom Tanciar**

The BOD is working on a by-law change for the annual meeting. This will be looked at in the June meeting.

#### **Special Projects – Mark Enright**

No change.

#### **Membership Handicaps – Brian Kromrei**

No Report.

#### **Correspondence**

Received one request for reimbursement of cart fees from one member. BOD approved.

#### **Old Business**

The free bridge is tentatively scheduled for closure from May 15, 2020 until September 2020.

#### **New Business**

Because we kept some employees employed during the state “stay at home” restrictions, the club might qualify for payroll tax credits from the “Cares Act.” Jim Thrall to look into this for the club.

The meeting was adjourned at 8:21 PM.

Next meeting is on May 18, 2020

Tom Tanciar

Secretary